

## **Marwadi University**

### **Synopsis Submission Guidelines**

1. A Research Scholar can submit the synopsis after completion of the following requirements:
  - A Research Scholar whose registration has been confirmed and who has completed his/her research work and is sure of compiling the results into a thesis may submit the synopsis after the research scholar has successfully completed, the minimum duration of research as follows: -
  - A Full Time / Part time Research Scholar may submit the synopsis after successful completion of a minimum of five DACs in stipulated course duration of admission from date of Enrollment.
2. The primary objective of the synopsis is to enable the reader to judge whether a prima facie case exists for accepting the proposed Ph.D. thesis for the award of the Ph.D. degree. The synopsis should therefore, list, clearly the contributions resulting from the investigations carried out by the candidate, which have led to the advancement of knowledge in the field of investigation.
3. Research scholar has to publish (Accepted) at least TWO research papers (excluded literature survey papers), from the list of Science Citation Index (SCI-indexed), SCOPUS-indexed, ABDC listed journals after the peer-review before the submission of the thesis for adjudication, and produce evidence for the same in the form of acceptance letter from the publisher or copies of the publication along with the submission of synopsis.
4. Copies of all the publications duly approved and endorsed by the DAC, shall be submitted by the Research Scholar to the Research office, Marwadi University at the time of submission of the synopsis. Further, a copy of synopsis & thesis submission fees receipt is also required to be submitted.
5. The Research Scholar has to submit 10 copies of the synopsis of the proposed thesis along with a soft copy in PDF on a CD to the Research Office, Marwadi University duly signed by the Supervisor and candidate also needs to upload softcopies in Marwadi University Ph.D. Module.
6. The synopsis shall be in English and should include the following components:
  - Title of the thesis
  - Extended abstract
  - Brief description on the state of the art of the research topic
  - Definition of the Problem

- Objective and Scope of work
  - Original contribution by the thesis.
  - Methodology of Research, Results / Comparisons Achievements with respect to objectives
  - Copies of papers published and a list of all publications arising from the thesis
  - Patents (if any)
  - References
7. All references must be cited in the text by the reference number using superscripts. No links between superscripts in the text and actual references in the Reference Sections may be used. Notes may be used to cite manuscripts in preparation. All cited reference should be in API format only.
8. Format for Synopsis Submission

1	Paper Size	International A4, not less than 75 gsm white paper
2	Margins	Left - 1.5" Right - 0.75" Top and Bottom - 1.0"
3	Line Spacing	10 to 12 characters per inch must be used with 1.5 line spacing.
4	Paragraph Spacing	Double Lines/Vertical space of around 12 points should be left between the section title line and the first paragraph of each section and subsections, start without any indentation, In single column format with full justification. Make one blank space between each paragraph.
5	Pagination	<b>At bottom–Center</b> Beginning with the first page, all pages shall be numbered consecutively using Arabic numerals (i.e. 1,2,3). <b>“No Page Number on Title Page”</b>
6	Sections and Subsections (left aligned)	<ul style="list-style-type: none"> <li>• For example, say the first and second sections in chapter 5 shall be numbered as 5.1 and 5.2, respectively. Likewise, the third subsections of sections 1 and 2 in a chapter 4 shall be numbered as 4.1.3 and 4.2.3, respectively.</li> </ul>
7	Font Type	Cambria

8	Font Size (FS)	Normal text-12 Pts Heading-1: 16 Pts + Bold Heading-2: 14 Pts + Bold Heading-3: 12 Pts + Bold + Italic
9	Bold/Italic/Underline	Should be used for specific purposes only
10	Alignment	Page Justify
11	Tables/Graphs/Diagrams/ figures Equations	<ul style="list-style-type: none"> <li>All tables, figures, and equations must be Numbered sequentially using Arabic numerals. It must reflect the chapter number also, e.g. 2.1, 6.25 etc.</li> <li>e.g., Figure 2, Table 3. A caption indicating figure number should be placed below the figure, while a caption indicating table number should be placed above the table.</li> <li>Font size for the caption should be 10 Pts universally.</li> </ul> <p>Images, Photographs, etc. must be scanned in resolution at least 600 DPI.</p>
12	Figures and Illustrations	<ul style="list-style-type: none"> <li>Figures, tables, etc., should be positioned according to the scientific publication conventions of the discipline.</li> </ul>
13	Borders	No Borders on any page
14	Header/Footers	1. Use page no. style as a footer <b>“No header/footer on Title page”</b>
15	Word Breaking	No word Breaking
16	Printing	Single sided only

9. The synopsis shall not be longer than twelve to fifteen pages, excluding the title page & publications.
10. All relevant formats are attached herewith.
11. The synopsis will not be accepted if it does not fulfil the above requirements.
12. The synopsis shall be uploaded on the University’s portal.
13. If a patent is being filed, the Supervisor may select the following option for evaluation of the thesis in the Synopsis submission form:
  - The synopsis be sent for evaluation after the Non-Disclosure Agreement has been signed by the examiner to maintain confidentiality of proprietary information.
14. The format for the title page of the synopsis is according to **Annexure-1**.



**SYNOPSIS**

on

**[Thesis Title]**

Proposed to be submitted in  
Partial fulfilment of the requirements for the Degree of  
DOCTOR OF PHILOSOPHY  
in [Specialization]  
of the Marwadi University

By

*(single line)*

[Your name as found in official MU records]

[Your Enrollment Number]

*(two lines)*

Supervisor: [Supervisor's Name]

Co-Supervisor: [Co-supervisor's Name]

Month and Year

**MARWADI UNIVERSITY**  
Rajkot-Morbi Road, At & Po. Gauridad,  
Rajkot-360003, Gujarat, India.

## ORIGINALITY REPORT CERTIFICATE

It is certified that PhD Synopsis entitled [**Synopsis Title**] by [Research Scholar Name & Enrollment No.] has been examined by us. We undertake the following:

1. Synopsis has significant new work / knowledge as compared already published or are under consideration to be published elsewhere. No sentence, equation, diagram, table, paragraph or section has been copied verbatim from previous work unless it is placed under quotation marks and duly referenced.
2. The work presented is original and own work of the author (i.e. there is no plagiarism). No ideas, processes, results or words of others have been presented as Author own work.
3. There is no fabrication of data or results which have been compiled / analysed.
4. There is no falsification by manipulating research materials, equipment or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.
5. The synopsis has been checked using [Name of any reputed plagiarism check Software] (copy of originality report attached as an appendix) and found within limits as per UGC Plagiarism Policy and instructions issued from time to time

Date:

Signature and Name of Student

Signature and Name of Guide

(Student Enrollment No.)

Supervisor's Designation